

**JACKSON TOWNSHIP BOARD OF SUPERVISORS  
GENERAL BUSINESS MEETING  
March 13, 2025**

The Jackson Township Board of Supervisors General Business Meeting was called to order by Chairperson, Mark Werkeiser at 7:00 PM.

Members present: Mark Werkeiser, Robin Hartshorn, Matthew Neeb, and Solicitor Todd Weitzmann.

**Pledge of Allegiance**

**No public comment on agenda items**

**Plot Plans: None**

**General Business as follows:**

**Old Business:**

Robin Hartshorn made a motion to approve the Jackson Township Supervisors General Business 2/13/2025 Minutes. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

**Treasurer's Report:**

Robin Hartshorn made a motion to record the Treasurer's Report as written. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

**137 Doll Road – Order amendment**

Robin Hartshorn made a motion to amend the order issued on January 23, 2025. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

The amendment sets the timeframe for compliance as 30 days to begin demolition and 90 days to complete demolition, as stated in the ordinance.

Previous motion had timeline Mr. Haseney had discussed during the hearing.

**Pitbull Plumbing & Construction LLC**

Robin Hartshorn made a motion to ratify the previously approved cost of \$3,400.00 to \$3,900.00. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

## **Jackson Township Supervisors General Business Meeting 03/13/2025 Minutes cont.**

### **Savvy Electrical Solutions LLC**

Robin Hartshorn made a motion to ratify the previously approved cost of \$2,775.00 to \$3,766.07 due to additional lights being added. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

### **Seal Coat Bid Opening/Award Meeting**

Matthew Neeb made a motion to reschedule the Seal Coat Bid Opening/Award Meeting for Thursday April 3, 2025 at 6:00 PM. Motion seconded by Robin Hartshorn. All voted aye. Motion carried. Public notice was not published.

### **Pickle Ball Courts Bid Opening/Award Meeting**

Matthew Neeb made a motion to reschedule the Pickle Ball Courts Bid Opening/Award Meeting for Thursday April 10, 2025 at 6:30 PM. Motion seconded by Robin Hartshorn. All voted aye. Motion carried. Public notice was not published.

### **New Business:**

#### **Stone Materials/AS2 Bid Opening/Award Meeting**

Matthew Neeb made a motion to set the Stone Materials/AS2 Bid Opening/Award Meeting for Thursday April 10, 2025 at 6:00 PM. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

#### **Spring Clean Up Time and Fee Schedule**

Matthew Neeb made a motion to set the Township cleanup times and fee schedule for the same as last year with no increase in fees. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

#### **DES Shredding & Recycling – Saturday May 17, 2025 from 9:00 AM to 1:00 PM**

Robin Hartshorn made a motion to approve DES Shredding at the cost of \$1,000.00 for the Township cleanup on May 17, 2025 from 9:00 AM to 1:00 PM. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

Township residents will be able to bring documents for shredding free of charge.

#### **Painting Proposals – Paint exterior of Township Building**

All of the proposals have not been received. Robin Hartshorn made a motion to table. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

## **Jackson Township Supervisors General Business Meeting 3/13/2025 Minutes**

### **Replacement of Exterior Door for Basement/Ramp Door Entrance**

Robin Hartshorn made a motion to approve the estimate of \$2,500.00 to purchase and install the exterior door. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

### **Township Employee Pension Audit – January 2020 to December 2024**

Robin Hartshorn made a motion to accept the Township Employee Pension Audit – January 2020 to December 2024. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

### **Jazikoff- Security Cameras – Park and Road Department Area**

Robin Hartshorn made a motion to approve the proposal in the amount of \$14, 894.00 for the purchase and installation of security cameras for the Park and Road Department area. Motion seconded by Matthew Neeb. All voted aye. Motion carried. This was previously approved in the budget.

### **Pocono Mountains Visitors Bureau Impact Grant – Playground equipment**

Matthew Neeb made a motion to authorize Leon Frailey to prepare and submit the grant application. Motion seconded by Robin Hartshorn. All voted aye. Motion carried.

Funds awarded are to be used towards the purchase of playground equipment.

### **Resolution 2025-02: Agricultural Security Area – William Rustine**

Robin Hartshorn made a motion to adopt Resolution 2025-02: Agricultural Security Area. Motion seconded by Matthew Neeb. All voted aye. Motion carried.

**Correspondence: None**

### **Comments:**

Leon Frailey: On behalf of PMBA-Baseball U PA, presented a check in the amount of \$2,500.00 to assist with the 2025 playground project at the main park. Donations/direct fees to the Township have been made since 2023. Leon provided a breakdown of the donations and direct monies to the Township. PMBA- Baseball U PA has donated \$4,588.00 in park donations (mums, line paint, netting, plate tarps, plus more), \$12,380.00 (scoreboard, field conditioner, women's softball field fees, playground equipment cost, fire house plants), \$2,875.00 directly to the Jackson Township Volunteer Fire Company and auxiliary.

Thank you to Leon Frailey for the improvements made to the park on behalf of PMBA- Baseball U PA.

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Supervisor Matthew Neeb: Please remember Jackson Township has amended their fireworks ordinance. In addition, conditions have been very dry. Brush fire risk is high. Last November, there was a bad brush fire caused by the use of fireworks.

There being no further business, Robin Hartshorn made a motion to adjourn. Motion seconded by Matthew Neeb. All voted aye. Motion carried. Meeting adjourned at 7:13 PM.

Respectfully submitted,

Renee Miller  
Secretary